



Position: Staff Kids Care Substitute Teacher
Direct Report: Staff Kids Care Teacher
Secondary Report: Staff Kids Care Coordinator
Team: Kids Life

Role Summary:

The Staff Kids Care Teachers, Assistant Teachers, and Substitute Teachers supervise, nurture, and care for children of the Life Church Staff at an onsite program organized into fall, spring and summer semesters. Teachers engage with the children while providing a safe, fun, and educational environment.

Responsibilities include, but are not limited to:

- Reporting supply needs to lead teacher in the assigned classroom
- Following flow and schedule of the assigned classroom
- Communicating with Direct Report and Secondary Report about the needs and health of your area
- Assisting lead teacher with implementing curricula for assigned classroom that stimulate children's physical, emotional, intellectual, and social growth.
- Assisting Kids Life Team with other special events and projects as needed
- Nurturing and caring for children while parents are at work
- Performing good hand-washing techniques for disease and infection control
- Ensuring children have adequate supplies from home such as diapers, extra clothes, lunch, etc.
- Preparing children for school
- Providing for a child's basic needs
- Comforting children when they are crying or in distress, and determining the cause of distress
- Reporting behavior to parents each day
- Following The Life Church Kids Life standards while staff children are in their care

Attributes & Skills Required:

- Passion for kids - Create an environment of fun and expectation in your area.
- Leadership - Pursue ways to improve as a leader.
- Organization - Plan in advance. Create solutions through systems that can be scaled and replicated.
- Excellence and Innovation - Continue thinking "How can we do this better?"
- Communication & People Skills - Communicate with Kids Life team, SKCC, parents and children on a consistent basis.
- Safety - Provide and promote a safe environment in all areas.
- Previous experience working with children
- Friendly and approachable demeanor

**This description is not all-inclusive, and other duties may be assigned as necessary.*